

Mary's Youth Club

Job Description



- **Position Title:** Youth Club Ambassador
- **Hours Per Week:** Variable
- **Salary:** £6.75 per hour
- **Length of Contract:** Variable
- **Job Purpose:** Youth Club Ambassador outreach to new members and recruit to activities. Ambassador's work in public places where young people are but may also present to groups, at events and and school assemblies
- **Typical working hours:** Evenings and/or weekends (available at least one afternoon/evening per week plus occasional weekends)
- **Responsible to:** Youth Development Manager
- **Working Relationship:** CEO, Youth Development Manager, Youth Workers, Volunteers, session leaders, partner organisations.
- **Location:** Various

Job Specification

Youth Club Ambassador is part of a wider team who work outside of Mary's Youth Club (or "on the streets") in order to promote the youth club, events and activities. A Youth Club Ambassador is someone who is responsible for personifying and championing Mary's in other locations through word-of-mouth marketing tactics. They advocate for The Mary's brand to people in the wider community.

Principal Tasks & Responsibilities

1. Promoting weekly activities and events to young people aged 11 -19 living in and around Islington. Promotion of activities will include: Outreach, Leaflet & Flyering and promoting Mary's social media.
 - a. Commit to an agreed number of regular sessions / time allocation per week.
 - b. To be punctual and fully prepared and appropriately dressed to represent the the youth club.
 - c. Actively and consistently demonstrate the positive communication which both underpin and model effective interpersonal skills and team working at Mary's.
 - d. Contribute to ensuring the youth work programme has diversity, challenges discrimination, works for justice and equality of opportunity.
 - e. Be available for one-to-one support and team meetings.
 - f. Ensure health & safety, safeguarding, data protection and security procedures and policies are followed within the delivery of youth work activities.
 - g. Support and assist in any necessary fundraising activities.

Training Opportunities

Mary's is committed to provide training and support to all staff and volunteers. You will be encouraged to access training that is identified to aid your personal and professional development. If you don't have the skills, knowledge or experience described in the person specification, we can support you as a volunteer until you're up to standard.

Person Specification

Skills

Ability to engage and communicate effectively with young people and adults	Essential
Ability to work with others and foster good teamwork	Essential
Ability to support and motivate others	Essential
Ability to operate effectively on own initiative	Essential
Computer Skills specifically with google apps/G-Suite	Desirable
Understanding of young people's issues	Essential
Knowledge of current Youth Work curriculum practice, legislation and the issues impacting upon Youth Work.	Desirable
Knowledge of safeguarding children practice	Essential
Understanding of Health & Safety issues	Essential

Experience

Experience of engaging and working with young people	Desirable
Experience of enabling young people to become involved in significant decision making processes	Essential
Experience of teamwork and commitment to being a team member	Essential
Experience of record keeping, report writing	Desirable

Qualifications

GCSE (or equivalent) in maths and english at grade A* to C (5 - 9)	Desirable
Sports leaders (or equivalent) Award	Desirable

Other

Ability to work evenings, weekends and school holiday periods	Essential
A willingness to undertake qualification, training and continuous professional development training	Essential

This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. A Criminal Record Disclosure will be required prior to appointment.

This post is exempt from the provisions of the Equality Act 2006 relating to age discrimination, as the post is specifically designed for 16 - 19 year olds.